



TRAINING CATALOG

2020 - 2021



SACRAMENTO COUNTY PROBATION DEPARTMENT



Message from Interim Chief Probation Officer Marlon Yarber



Quality training is a high priority for the Probation department. Training is how we develop our highly skilled, multi-disciplinary workforce and build our future leaders. In addition, our unmatched training curriculum prepares our officers on how to best protect and serve our community while meeting the challenges of our profession.

Supervisors and managers assist in planning a course schedule that best meets the training needs of each officer. Attendance in assigned training courses improves the officer's opportunities for growth, professional development and maximizes our department's Standards and Training for Corrections allocations.

Innovative ideas for training are encouraged and welcomed. Please submit any ideas to the Training Unit at PROBTraining@saccounty.net.





Mission Statement

The Sacramento County Probation Department provides clients with the assessment, treatment, supervision, and support necessary to prevent re-offending, resulting in a safer community. Our highly skilled, multi-disciplinary workforce uses innovative strategies to support positive change.

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Standards and Training for Corrections

The department participates in the Standards and Training for Corrections (STC) program, which is monitored by the Board of State and Community Corrections (BSCC). The STC works in collaboration with local correctional systems in California to support improving professional competence. STC establishes the minimum training requirements for sworn officers and ensures the guidelines are met through yearly compliance monitoring. The department submits annual training plans and final annual reports are submitted to the BSCC.

The training year begins on July 1st and ends June 30th of the following year. During this time, sworn officers are required to attend both mandated and elective training, in addition to successfully completing specified training hours. Through the STC program, the department receives a portion of the training budget from the stipend provided by the BSCC. By participating in the STC Program, the department agrees to meet the minimum training standards and follow program regulations.

With the assistance of division managers, the Training Unit identifies and selects training deemed especially beneficial to the department and officers given their current assignments. In addition, training to refresh job skills is offered annually.

Employee Training Guidelines

- Employees are responsible for completing their mandated training hours each year.
- Training is considered an alternate worksite, and employees enrolled are expected to attend unless previously excused by their supervisor. Supervisors excusing employees from training must email the Training Unit as soon as possible.
- All training will begin promptly as scheduled. Employees must return from lunch and breaks on time, and remain for the entire class, unless previously excused. Employees leaving early will only receive credit for actual number of hours spent in class.
- Employees are to immediately report to their normal worksite if scheduled training is cancelled.
- Employees are expected to dress professionally. Personal appearance of all employees shall project and enhance a positive and professional image. Please refer to the [Dress Guidelines General Order](#).
- Professional conduct is required. Be respectful of the instructors and observe the rules of the training site. All cellphones must be turned off or set to silent before class begins. Messages are to be answered during break unless the call is urgent. Employees are asked to pick up their trash and leave classrooms neat and clean.
- Travel outside of the county requires approval from the Assistant Chief Probation Officer of the employees' division. Upon approval, the employees' immediate supervisor will contact the Training Coordinator.
- For other specific information, please refer to the [Employee Development and Training](#)

Annual Training Hour Mandates

24 hours

- Assistant Probation Officer
- Deputy Probation Officer assigned to Institutions

40 hours

- Deputy Probation Officer
- Senior Deputy Probation Officer
- Supervising Probation Officer
- Assistant Chief Deputy
- Chief Deputy
- Assistant Chief Probation Officer
- Chief Probation Officer

Training for Newly Hired and Promoted Employees

PC 832 Arrest and Seizure

40 hours

Penal Code 832 is an introductory training course required by the Commission on Peace Officer Standards and Training (POST). Topics include leadership and professionalism, the criminal justice system, policing in the community, introduction to criminal law, search and seizure, and arrest and control. Successful completion of this course in addition to the Probation Training Academy are required.

Probation Training Academy

320 hours

The Probation Training Academy is a combination of classroom instruction, defensive tactics, chemical agent (oleoresin capsicum) familiarization, and scenario based training. Participants will learn counseling techniques, Title XV mandates, department and division policy. 40 hours of on-the-job training are included within the Academy. Successful completion of each component is required, to include written examinations. Includes Juvenile Corrections Officer Core, PC832 Arrest and Department specific Training.

Juvenile Corrections Officer Core (JCO)

168 hours

This course discusses the duties, roles and responsibilities of a Juvenile Corrections Officer. The course is designed to provide the basic concepts and skills for the Juvenile Corrections Officer, including the overall mission, role and functions in the California Juvenile Justice System, and tasks, responsibilities, and competency in knowledge and skill requirements. Meets Board of State and Community Corrections (BSCC), division of Standards and Training for Corrections (STC).

Training for Newly Hired and Promoted Employees

JCO to Deputy Probation Officer (DPO) Transfer Academy Core 72 hours

The primary purpose of this JCO to DPO Transfer Academy Core course is to present the core training standards for Deputy Probation Officers transferring from JCO positions within or across local probation departments. These standards include the required training classes, performance objectives, instructional hours, and testing requirements for training that are required to be completed within one year of hire (core training).

Supervising Probation Officer Transitional Training 16 hours

This training is designed for newly promoted supervisors. The 16-hour course includes familiarization with personnel, general orders, labor agreements, Peace Officer Bill of Rights, and corrective action/discipline. Risk management, liability, leadership, documentation, workers compensation, and communication are also reviewed.

New Manager Transitional Training 13.5 hours

This training is designed to train new managers with an overview of their responsibilities to include personnel management, County Executive processes, fiscal, Internal Affairs matters, computer systems and compliance, mandated training and compliance, leadership, ethics and peer support.

Training by Job Classification

Assistant Probation Officer

160 hours

Juvenile Corrections Officer Core is designed for the new juvenile corrections officer. Topics include: California criminal justice system, professionalism and ethics, defensive tactics, report writing, mental health issues, gangs, and physical conditioning. Participants will engage in physically demanding classroom training exercises. Stretching, running, push-ups, weight training, self-defense, and control techniques are included in the program.

Deputy Probation Officer

196 hours

Probation Officer Core is designed for the entry-level position in the probation officer classification. Topics include: the criminal justice system, legal foundations, terminology, codes, statutes, case law, and indicators of psychological problems, gangs, interviews, court reports, and report writing. This course provides practical hands-on training in law enforcement tactics and weapon usage. Participants engage in physically demanding classroom training exercises.

Supervising Probation Officer

80 hours

Supervisor Core is designed for law enforcement and regulatory personnel who are appointed supervision responsibilities. Topics include: ethics, role of a supervisor, Peace Officer Bill of Rights, vicarious liability, grievance procedures, and evaluation techniques.

Assistant Chief Deputy

80 hours

Manager/Administrator Core Course (MACC) is a skill building course designed by the Board of State and Community Corrections for individuals assigned to manager or administrator positions participating in the Standards and Training for Corrections Program. Topics include: management and leadership, managing change, defining and creating expectations, organizational health, politics and budgeting, risk management, and presentation skills.

Mandated Department Developmental Courses

AB 1825 : Preventing Workplace Harassment

2 Hours

Assembly Bill 1825 and the County of Sacramento mandate supervisors and designated employees participate in a two-hour interactive training and education on workplace harassment prevention. The curriculum includes information and practical guidance regarding federal and state statutory provisions concerning the prohibition against, and the prevention and correction of sexual harassment. Included are practical examples designed to instruct supervisors in the prevention of harassment, discrimination, and retaliation.

Americans with Disabilities Act (ADA)

2 Hours

This course addresses the broad impact of the Americans with Disabilities Act of 1990, including legal ramifications along with types of disabilities, limitations, and rights. Professional demeanor, awareness, and evaluation of disabilities is presented. This course will instruct participants on how to access activities, services, and programs of inmates/probationers/parolees with disabilities.

Bloodborne Pathogens

30 Minutes

Bloodborne Pathogens training must be taken by all employees who could potentially be exposed to blood or other potentially infectious materials. Employees learn the best practices to approach for reducing exposure to bloodborne pathogens. The training is available to employees on the department's intranet.

California Law Enforcement Telecommunication System (CLETS)

1 Hour

Employees do not have authorization to access the California Law Enforcement Telecommunication System (CLETS) prior to completing the certification test. All employees having access to confidential criminal records, Department of Motor Vehicle Records, or other criminal justice information must maintain compliance through bi-annual testing. All three sections of the compliance module must be completed in order to retain access to computer systems containing Criminal Record Offender Information (CORI) and CLETS data.

Mandated Department Developmental Courses

Commercially Sexually Exploited Children (CSEC)

Hours Vary

This class assists employees understand issues related to Sexually Exploited Children, risk factors, signs of exploitation, and how to support youth who have been victims. Participants are provided a framework for understanding the issues around CSEC as well as how to identify and address treatment and service needs for youth, and develop a response to it within the community and agency.

CPR and First Aid

4.5 hours every 2 years

This instructor-led course teaches employees how to respond to first-aid, breathing, and cardiac emergencies. The training provides employees with information and skills needed to help adults, children, and infants through hands-on practice of lifesaving skills.

Bi-annual requirement.

Defensive Driving for Low Exposure, (non-routine drivers)

1-2 hours

The purpose of this course is to reduce the risks of driving by providing awareness and usable solutions to dangerous situations, despite adverse conditions or the mistakes of others. This is achieved through adherence to a variety of general rules as well as through specific driving techniques. The in-class training helps students define and recognize defensive driving and safety issues, identify factors that interfere with defensive driving, identify the “fatal four” aggressive driving behaviors, and define and recognize four collision prevention techniques.

Defensive Tactics

4 hours

This course is taught by certified department instructors. It provides students with the skills and knowledge to give weaponless defense instruction in law enforcement and/or correctional environments. Topics include: defense and liability issues for police and corrections, health and safety precautions for instructing manipulative skills, safe and proper application of control holds, take-down maneuvers, and ground fighting. Scenario-based training is also included.

Mandated Department Developmental Courses

MANDATED

Event Reporting

4 hours

This department lead training is an overview of the [Event Reporting General Order](#), providing guidance and direction to all employees completing and reviewing reports. It covers events to document, how to complete a report, and staff, supervisor, and watch commander responsibilities.

Implicit Bias

4-8 hours

This training creates awareness and understanding of our own conscious and unconscious biases, learning about our fears, biases, prejudices, and assessing how these issues can impact our personal and professional decision-making. It helps attendees understand and appreciate other cultures and develop effective ways to work with diverse populations.

Prison Rape Elimination Act (PREA)

4 hours/1 hr. annual

This federally mandated course educates employees on prevention, detection, behavior identification and staff responsibilities when a sexual assault occurs. Written acknowledgement of PREA and Sexual Assault Response - Title XV 1453 Policies are also required.

To be completed annually.

Security Awareness

5 Minutes

The Department of Justice (DOJ) requires all agencies provide basic security awareness training for all new employees and all appropriate personnel who have access to Criminal Justice Information. In accordance with DOJ regulation and Section 15165 of the Government Code, all employees who have access to the California Law Enforcement Telecommunications System (CLETS) are required to maintain compliance.

Acknowledgement form required bi-annually with CLETS.

Mandated Department Developmental Courses

Emergency Lights

4 hours

This training is designed to train Deputy Probation Officers in the proper use and function of the blue and red emergency lights affixed to Probation Department Vehicles.

Lesbian, Gay, Bi-sexual, Transgender, Questioning and Intersex (LGBTQI) Training

2 hours

This training is designed to educate and make staff aware of the need to ensure fairness and respect for the LGBTQI youth in the Juvenile Justice System.

Universal Trauma Informed Care

3 hours

This training addresses the impact of community childhood trauma and establishes a standardized common language. It further trains officers in communicating with those who may have trauma and in the use of a Trauma-Informed Care (TIC) approach to recognize the presence of trauma symptoms and acknowledge the role trauma may play in the lives of both clients and employees. Through training, Sacramento County employees learn to apply safe and supportive trauma-informed practices, and foster resilience in families, neighborhoods, communities, and the juvenile justice system.

Available Work Related Training

Caring from the Inside Out (I Got Your Back)

8 hours

This training provides strategies for navigating the stressors of safeguarding communities, while managing one's own wellness. Students gain a deeper understanding of their role as probation officers, law enforcement professionals, and emotionally, physically, and spiritually healthy members of every community with which they are involved. Participating in a facilitated, interactive curriculum; students share their experience, and understanding of their role as law enforcement professionals.

Civil Liabilities

8 hours

This course focuses on the personal liability application of the Civil Rights Act of 1981, specifically the application of Section 1983, to the field of corrections. Topics covered include: types of lawsuits, representation and indemnification, liability for supervising clients, duty to warn, supervisory liability of failure to train/supervise, minimizing exposure to liability, and individual development planning.

Crisis Management Strategies

8 hours

The course focuses on Crisis Management and Intervention, covering basic assumptions in crisis management, communication barriers, and the seven phases of intervention. Crisis situations and reactions, feelings and behavior reactions, nature of the intervention and methods, the four modalities for dealing with unfinished business, causes of a defensive climate, supportive climate, prevention methods, and referrals will also be covered.

Available Work Related Training

Critical Writing

8 hours

The focus of this course is writing for results, reports, and legal testimony. The course covers the components of critical writing, documentation, collecting information, logical development, crafting the rough draft, editing, revising, and peer and supervisorial review.

Cultural Diversity

8 hours

This course focuses on cultural behaviors associated with differences in language, ethnic background, age, gender, religion and national origin. This course also identifies misinterpretation of cultural behaviors existing in the community and workplace; present practical guidelines to build cross-cultural communication; definitions of terms related to subject matter, and discusses personal perceptions and interpretations.

Current Threat and Trends

8 hours

Officers learn new and enhanced information on the science of safety and situational awareness for the new 21st century threats they face in the work environments.

Available Work Related Training

Dealing with Difficult People

8 hours

This course focuses on types of difficult people, communication techniques for difficult people, coping techniques, basic rights and communications, assumptions, and identifying your strengths.

Gang Awareness

8 hours

This course focuses on the current threats of gang migration, hidden agendas, carvings, tattoos, and recruiting. Topics include: intelligence and contact information sharing by region and gang associations; officer safety and survival, and field and facility tactics.

Importance of Humor in the Workplace

8 hours

Why has humor become a recognized asset in the workplace? Humor facilitates communication, builds relationships, reduces stress, provides perspective, promotes attendance, and energizes. When asked about the qualities of an effective employee, senior administrators and human relations personnel check humor as one of the choice attributes of a desired employee. Topics include: identification of major stress factors in the modern work environment; multiple ways of coping with work related stress; articulating why some workers get fired; identifying a hostile work environment; recall methods and ways of coping with a hostile work environment; articulating why humor is an important factor in promoting a peaceful and effective work site; and identifying keys to success when dealing with other employees and supervisors.

Available Work Related Training

Inherent Stress

8 hours

Stress has often been defined as “a constraining or impelling force, which causes effort/demand upon physical or mental energy.” Job stress can include scarce resources, salary and benefits issues, workplace restructuring, role stress, and interpersonal conflicts. Burnout, another term used to describe stress, is prolonged exposure to external stress, which has severe impacts on the individual’s physical, psychological, emotional, and functional abilities. Officers face a large amount of stress in their workplace environments. In common with many individuals working in the fields of justice administration, the armed forces, health care, emergency services, and mental health, officers are also routinely exposed to incidents of first and second hand trauma, violence, and abuse.

Interviewing Skills and Techniques

8 hours

This course focuses on creative interviewing assessment techniques in the Criminal Justice System. It covers cognitive interviewing techniques, methods and tools of interviewing and assessments, and detection of deceptive behavior in clients/offenders. This course defines techniques for interviewing and assessing minors, gang members, and high risk children, as well as officer safety issues when dealing with gang members.

Lesbian, Gay, Bi-sexual, Transgender, Questioning and Intersex (LGBTQI) Training

8 hours

A recent study conducted by the Human Rights Campaign indicates lesbian, gay, bisexual, and transgender (LGBT) youth face additional challenges over their more traditional peers that impact them significantly. These challenges include discrimination, bullying, harassment, and exposure to physical and sexual violence. LGBT youth are twice as likely to become homeless, generally due to rejection by family members and/or voluntarily leaving home, leading to an increased risk of victimization. This course educates staff on the variety of challenges adolescents face in their transition to adulthood, increases awareness, reduces negative outcomes for juveniles, and considers legal liability to the agency.

Available Work Related Training

Managers Leadership Academy

80 hours

This course is designed to prepare mid-level managers for executive positions in California probation departments. This is a two-week academy. Topics covered in week one: Leadership in Probation, LPI 360 Assessment, Individual Leadership Styles, Leadership Planning, Evidence-Based Practices, Data Driven Decision Making, Strategic Planning, Human Resources, and Workforce Planning. Topics covered in week two: Project Management, Operational Management, Communications & Media, Collaboration & Interagency Planning, Budget & Fiscal Management.

Officer Wellness

8 hours

This course incorporates concepts into Stress Management. These concepts include stress and resiliency, secondary trauma, fitness, nutrition, and recognizing burnout. The course discusses the personal impact of the job on probation officers.

POBR- Public Safety Officers Bill of Rights

8 hours

This course is designed for corrections personnel (supervisory and sworn/non-sworn staff) to gain a better understanding of the Public Safety Officer Procedural Bill of Rights (POBR). Students are introduced to relevant legal statutes and recent case law concerning POBR as it relates to correctional staff and supervisors. Class participants learn the procedural requirements under POBR and how to appropriately employ them at their agency. The course covers employee interview considerations such as interview preparation, Miranda and Lybarger Admonishments, interview demeanor, and interviewer protocol. Additionally, the course covers civil liability and penalties for departments and employees who violate POBR provisions.

Available Work Related Training

Supervisors Leadership Academy (SLA)

72 hours

The Supervisors Leadership Academy is presented by Chief Probation Officers of California (CPOC). The academy consists of two one-week sessions aimed at the development of leadership, knowledge, and skills to support implementation of evidence-based practices. Participants are generally Senior Deputy Probation Officers and Supervising Probation Officers.

Testifying and Courtroom Demeanor

8 hours

This course focuses on providing participants with a thorough understanding of his/her role as a witness in a courtroom. Topics include: courtroom demeanor, trial tactics used by attorneys, and sample courtroom testimony.

Vicarious Trauma

4 or 8 hours

This course focuses on understanding vicarious trauma and the emotional exposure that can occur from hearing other people's traumatic stories. The class analyzes vicarious trauma and how it can impact people in different ways, potentially creating problems managing boundaries between one's self and others. The goal is to create awareness for professionals working with traumatized people, caretakers often self-neglect, try to emotionally tough it out, and deny their personal needs.

Available Work Related Training

Writing for Results

8 hours

This course focuses on clear, legal writing for results. Topics include: overview of legal writing, identifying issues, problems, documentation, collecting accurate information and limiting it, outlining for logical development, writing the rough draft, editing, revising, and polishing language details for a “court proof” report.

AVAILABLE WRT

Relias Learning

Relias is an online training platform allowing a variety of courses for officers to complete STC training hours.

Civil Liability and the Disciplinary Process in Corrections

2.75 Hours

Lawsuits have become a way of life. Over the past few decades, there have been many headliner news stories about people and businesses being sued, and corrections is by no means exempt. Staff may file lawsuits over discrimination in the workplace. Inmates or detainees may file lawsuits against officers, supervisors, and wardens for a variety of issues. The overarching goal of this course is to help correctional supervisors understand the legal issues involved in supervising staff. Course content focuses on lawsuits brought by inmates or detainees. Participants are given an overview of civil law and explore how to avoid liability in various types of lawsuits. Participants also learn about the purposes of discipline, the concept of corrective discipline, and common steps in the disciplinary process.

Conducting Effective Security Rounds

1.25 Hours

One of the primary duties of correctional staff related to maintaining the safety and security of a facility is conducting security rounds. Each facility, depending on size, design, and security level have their own protocols for conducting security rounds that staff are required to follow. This course provides correctional staff general information about the importance of conducting security rounds.

Controlling Contraband in Juvenile Facilities

2.25 Hours

This course provides information on common types of contraband located within a youth detention facility and the role the detention officer plays in controlling contraband. Additionally, information on conducting searches of persons (e.g., residents, staff, contractors, vendors, and visitors), living units and rooms, common areas, perimeters, and vehicles is also provided.

Relias Learning

Cultural Awareness in Corrections

1.5 Hours

This course is an introduction to the differences and similarities of the population employees interact with on a daily basis. Knowing and acknowledging aspects of cultural awareness creates effective communication and develops an insightful and effective corrections officer. This course brings to the forefront how culture shapes perceptions and how to be more responsive to culturally diverse populations.

Employee Rights in Corrections

2 Hours

Issues related to privacy rights, discrimination, and sexual harassment are common in the correctional workplace. Correctional employees should be aware of their employee rights, procedural protections, and resources to address these issues.

This course provides entry level corrections officers in jails and prisons, entry level probation and parole officers in community corrections, and entry level youth workers in juvenile facilities with information on basic employee rights.

Ethics in Community Corrections

2.25 Hours

Ethical behavior and decision-making in community corrections has an impact on public safety, personal and professional reputations, and the perception of community corrections as a respected profession. This course discusses the importance of ethical decision-making and actions and provides strategies for officers to maintain ethical boundaries. This course also covers ethical issues related to the use of technology, specifically social media, for investigative and surveillance purposes.

Relias Learning

How the U.S. Criminal Justice System Works

2 Hours

The criminal justice system is a complex system established to manage individuals accused or convicted of crimes against society. This course provides entry level correctional officers and entry level probation/parole staff with a general overview of the adult criminal justice system.

Introduction to Gangs

1.75 Hours

The Gang Threat Assessment published by the National Gang Intelligence Center in 2011 indicated there are an estimated 33,000 active street, prison, and outlaw motorcycle gangs with more than 1.4 million members in the United States, District of Columbia, and Puerto Rico. This course provides staff working directly with justice-involved individuals in jails, prisons, and in community supervision with a brief introduction to gangs, including the common features of a gang, indicators of gang membership, and risk and protective factors of gang membership. Participants also learn about different types of gangs and key differences and relationships between prison and street gangs.

Managing Inmates and Juvenile who Require Accommodations for Disabilities

1.25 Hours

Correctional facilities are responsible for the well-being of individuals in custody. This includes individuals who have a physical and/or mental disability. In order to comply with the Americans with Disabilities Act (ADA), detention and correctional facilities are required to make their programs, services, and activities accessible to individuals with disabilities, unless they can prove accommodating the needs of the individual are unduly burdensome or too costly, extensive, or disruptive. This course provides an overview of the ADA, including the disabilities covered by the Act. Participants explore considerations for supervising individuals in custody identified as having a disability.

Relias Learning

Managing Resistance

2 Hours

This course provides correctional counselors and treatment providers working in corrections a refresher on techniques for managing resistance to treatment, while working with persons who are incarcerated or are on community supervision to improve treatment outcomes. In addition, the course provides correctional officers and community supervision officers information and practical strategies on how to recognize and effectively manage resistance to facilitate better outcomes and protect public (and facility) safety.

Overview of Evidence-Based Practice in Community Corrections **1.75 Hours**

Historically, community supervision officers relied on professional judgment to determine a person's risk to re-offend. However, research has shown that professional judgment, combined with the use of actuarial tools assessing dynamic risk and criminogenic need factors, is more effective at predicting recidivism outcomes. This course provides community supervision professionals a general overview of evidence based practices in community corrections.

Overview of Motivational Interviewing for Community Corrections Professionals **2 Hours**

Individuals involved in the juvenile or adult justice system are often unsure about making behavioral or life changes. Motivational Interviewing is a way of communicating that draws out people's own thoughts and beliefs to help them resolve their ambivalence about change. This course provides community supervision professionals working with adults and juveniles on community supervision with a brief overview of motivational interviewing, the stages of the change process, and strategies to enhance an individual's motivation to change.

Relias Learning

Overview of Suicide Prevention Programs

1.5 Hours

The Centers for Disease Control have identified individuals in correctional facilities as high-risk for suicide. The correctional administrator has a responsibility to ensure correctional staff have the training and tools necessary for identifying, monitoring, responding, and reporting on suicides in the correctional facility. This course provides administrators, managers, and supervisors in jails, prisons, and community confinement facilities with the reasons why suicide prevention programs are necessary. It will also provide an overview of the key components of a suicide prevention program as identified by several national professional organizations including the types of reviews needed, and the supportive services for detainees/inmates and staff following a completed suicide.

Prison Rape Elimination ACT (PREA:) Introduction and Overview 1.25 Hours

This course provides information required by PREA for Employee Training on topics including the zero-tolerance policy for sexual abuse and sexual harassment and inmates'/detainees' right to be free from sexual abuse and sexual harassment. This course also provides an overview on liability as a result of noncompliance with the National Standards and how sexual abuse is defined in the Prison Rape Elimination Act.

PREA: Reporting Obligations and Retaliation Protections

1 Hour

This course provides PREA training requirements relevant to laws on mandatory reporting of sexual abuse and sexual harassment and the right of inmates/detainees and employees to be free from retaliation for reporting or participating in investigations of sexual abuse and sexual harassment.

Relias Learning

Preventing and Responding to Emergencies in Correctional Facilities

1.25 Hours

This course provides correctional staff with an overview of types of emergencies that may occur in correctional facilities, the phases of emergency management and staff responsibilities in prevention and response during an emergency within the correctional facility.

Professional Ethics in Corrections

2.5 Hours

This course provides correctional officers and other ancillary staff working directly with offenders in jails, prisons, and community confinement facilities with information on the importance of maintaining ethical behavior and professional conduct. Common types of unethical behavior seen in corrections are explored, as well as, agency-specific expectations and standards on professional and ethical behavior.

Report Writing for Community Supervision Officers

2.0 Hours

This course covers the common types of reports in community corrections, tips to help prepare for and complete report writing, and how to evaluate a report according to the “5 Cs.” This course also explores the importance and necessity of a well-written report .

Relias Learning

Safe Management of Lesbian, Gay, Bisexual, Transgender, Queer/Questioning and Intersex Populations **2 Hours**

It is crucial that correctional administrators working in adult and juvenile correctional facilities create an environment that respects and protects the constitutional and human rights of lesbian, gay, bi-sexual, transgender, queer/questioning, and intersex (LGBTQI) populations. This course is designed to assist with policy development relative to LGBTQI population in correctional facilities.

Supervising Offenders: Verbal Communication Skills **1.5 Hours**

Verbal communication skills are some of the most valuable tools a correctional officer can possess to effectively manage inmates/detainees. This course provides officers working in adult correctional facilities with tools and skills to effectively communicate in a variety of correctional situations.

Testifying in Court: What Corrections Officers Need to Know **1.75 Hours**

There are a variety of reasons why correctional officers may be called to testify in a legal action. Testifying in court as a plaintiff, defendant, or witness can be a stressful situation. This course provides correctional officers with information and strategies for preparing for court appearances, recommendations for displaying appropriate courtroom etiquette, and strategies for providing effective testimony.

Relias Learning

The Civil Justice Process

1.5 Hours

Correctional agencies and staff are not immune from civil action claims. Justice-involved individuals can file grievances through administrative processes as well as seek recourse through the civil court system.

This course provides an overview of the civil justice process for entry level corrections officers working in adult jails, prisons, and community confinement facilities, as well as to entry level community supervision officers working in adult probation and parole agencies.

Understanding Addiction: An Overview for Corrections Professionals 2 Hours

This course provides corrections and community corrections professionals with information on addiction and common treatment approaches to enhance their supervision and management of individuals with addiction issues. This introduction includes an overview of risk factors associated with addiction, the biopsychosocial model of addiction including an emphasis on the interplay of biological, psychological, and social factors contributing to addiction and prominent treatment strategies.

Working with Offenders Who May Have PTSD

1.5 Hours

Posttraumatic Stress Disorder (PTSD) impacts individuals who have experienced traumatic events either directly as a victim or witness or indirectly by hearing about traumatic events. The course focuses on symptoms of PTSD, what to do if you suspect someone is suffering from PTSD and strategies that may assist in supervising or monitoring individuals diagnosed with or suspected of having PTSD.

Adult Operations

AB 109/117

8 hours

This course provides an overview of the Public Safety Realignment Act under Assembly Bills 109 and 117. These bills represents the largest shift of state correctional responsibilities to the 58 county governments in the history of the State of California. It is a great opportunity for the various counties to change the way California deals with inmate and parole/ probation populations through the application of evidence-based practices in corrections and reentry. At the same time, it has been called an ill-timed, inadequately funded shift of fiscal and programmatic responsibility to county governments, many of which are dealing with severe financial circumstances and are not prepared to deal with the influx of long-term sentenced inmates, post release supervision, and parole/post release violators.

AB 109 Realignment

8 hours

This course reviews the impact of Assembly Bill 109, within the Department of Corrections, and other law enforcement agencies. Participants evaluate the effectiveness of the legislation and discuss outcomes measures and trends in recidivism.

Containment Model

8 hours

This course covers an overview of the Containment Model, which is a collaborative approach to sex offender management including a Containment Team comprised of supervising officers and sex offender treatment providers. Officers utilize the Static-99R assessment tool prior to placing the offender on supervision, and provide the score to the treatment provider. The team communicates about the offender's progress and criminogenic needs. A treatment contract with the offender is established with ongoing communication and collaboration among the Containment Team members.

Adult Operations

Evidence Based Practices (EBP)

4 hours

This course will cover EBP skills including Motivational interviewing, a client-centered method for enhancing intrinsic motivation to change by exploring and resolving ambivalence. Motivational interviewing helps individuals who are attempting to change problematic behavior that has brought them in contact with law enforcement. Motivational interviewing is designed to assist individuals who are reluctant to change their destructive behavior, or may be ambivalent about attempting to work on their issues. Oftentimes, probation employees are required to utilize various interviewing techniques to successfully manage their caseload.

Incentives and Sanctions

8 hours

This course teaches officers the most effective ways to administer behavior modification programs, which in turn promotes better outcomes, and greater cost-effectiveness. Officers will learn how to make the most of incentives and sanctions when working with the adult offender population utilizing the latest research in evidence-based practices pertaining to the use of incentives and sanctions to change client's behavior.

Level of Service Case Management Inventory (LS/CMI)

16 hours

This course covers how to complete a Level of Service/Case Management Inventory (LS/CMI) assessment with a client. The assessment measures the risk and need factors of late adolescent and adult offenders. LS/CMI is also a fully functioning case management tool. This single application provides all the essential tools needed to aid professionals in the treatment, planning, and management of offenders in justice, forensics, corrections, prevention, and related agencies. The LS/CMI was developed to reflect the increasing knowledge base on offender risk assessment.

Adult Operations

State Authorized Risk Assessment Tool for Sex Offenders (SARATSO)

8 hours

The State Authorized Risk Assessment Tool for Sex Offenders is an evidence-based, state-authorized risk assessment tool used for evaluating sex offenders. The assessment is based on research studies of sex offenders, which assists in the determination of the level of supervision the offender requires.

Static-99R, Basic

12 hours

Learn how to score offenders in terms of their relative degree of risk for sexual recidivism based on commonly available demographic and criminal history information found to correlate with sexual recidivism in adult male sex offenders. The information gained through the Static-99R can be thought of as a baseline estimate of risk for new sexual charges and convictions. The baseline assessment can be used to guide treatment and supervision strategies designed to reduce the risk of sexual recidivism.

Static-99R, Update

8 hours

This class is an eight hour recertification Static-99R class which is required every two years for continued scoring of the Sex Offender Risk Assessment Tool, Static-99. Participants are required to complete the 12 hours certification Static-99R basic course prior to this course. Students will review the development of the tool and practice scoring more advanced or unusual cases.

Adult Operations

Adult Law/Case Law Update

8 hours

This course focuses on new and current laws affecting adults in corrections. Topics include: new legislation, interpretations of laws, responsibilities, implications when putting laws into practice, problem resolution, case law, and up to date changes in the laws affecting the field.

Determinate Sentencing Law, Basic/Advanced

8 hours/16 hours

This course focuses on the determinate sentencing law, current changes in the law, and new legislation that affects the field of corrections and the criminal justice system. This course will further cover judicial council rules and laws relating to sex crimes, enhancements, and priors.

Probation Eligibility

8 hours

This course focuses on probation eligibility for defendants, probation possibilities, general considerations, facts relating to the defendant, presumptive state prison cases, and reasons for probation or state prison recommendations.

Sentencing for Felony Prosecutors

24 hours

This seminar is intended for intermediate and advanced level prosecutors and supervisors. The seminar will teach important aspects of California's complex sentencing structure. The statutory scheme and its practical application to charging and sentencing will be taught by a combination of lecture and illustrative problems. Current and recent developments in the law will also be covered. To be properly prepared, it is essential to read materials prior to attending the seminar. All registrants will receive these materials about 2-3 weeks before the seminar begins.

Adult Operations

Time Credits

8 hours

This course focuses on statutory authority, pre-sentence custody credits, as well as entitlement and dual basis for custody situations. This course also covers pre-sentence conduct credits, earned and lost credits, and post-sentence conduct credits, including statutory authority, CDCR regulations, and applicability to pre-sentence detainees. This course includes problem solving exercises to help build knowledge and skills.

Field Services

Probation and Parole Survival Tactics

8 hours

Probation and Parole Survival Tactics provide officers the ability to understand and combat routines and complacency while supervising probationers and parolees in the community. This course will enable officers to detect pre-attack indicators through reading body language. Officers will also learn the dynamics of mentally having a plan in the field, develop the ability to learn from past violent encounters through case studies, and learn techniques to mentally and physically prepare for violent encounters while supervising in the community.

Crisis Intervention Training Awareness

8 hour/24 hour

Crisis Intervention Training (CIT) Awareness class is designed to assist law enforcement officers with communication techniques to handle and de-escalate a person in a crisis situation. The most effective way to mitigate aggressive behavior is to have a proper level of situational awareness coupled with the skill to make a proper assessment and to establish control.

Juvenile Operations

Child and Family Team (CFT)

8 hours

Child and Family Teams are central to the success of the Continuum of Care Reform efforts and the well-being of the children, youth and families served by public agencies and their partners. The curriculum is designed to develop the skills of professionals and other supportive partners participating on CFTs and in CFT meetings. Included is an overview of the Child and Family Team Model, its intent and benefit to children and families, skill building, and successful facilitation.

Children Witnessing Violence

8 hours

This course provides information and tools to understand the relationship between youth who witness violence and the increase of risk factors. Officers develop strategies, identify the challenges and barriers of victimization, the effects of abuse on children, and child Post Traumatic Stress Disorder (PTSD).

Education Advocacy

4 Hours

This training is designed for juvenile officers to identify education issues impacting supervised youth on probation. Officers learn how to identify the legal structure and governing framework for public schools; learn the education related roles, rights and responsibilities of stakeholders; recognize areas of specific legal protections, programs and services for special populations of probation supervised youth; and identify support resources and opportunities for collaboration and advocacy on educational issues for supervised youth on probation.

Lesbian, Gay, Bisexual, Transgender (LGBT) Youth; Problems with Incarceration

8 hours

This course looks at LGBT probationers from a cultural, developmental, and social perspective. This class explores difficulties youth encounter in the community, educational settings, with family relationships, and out of home placement. In addition, case management considerations are addressed.

Juvenile Operations

Juvenile Sex Offense Recidivism Risk Assessment Tool (JSORRAT-II) 8 hours

The JSORRATT-II was developed using an actuarial approach in an attempt to bring greater accuracy and utility to risk assessments for male juveniles who have committed sexual offenses, recognizing the potential for accurate risk assessment to inform a range of decisions, including placement, programming, supervision, and other resource allocation decisions. The JSORATT-II is a 12-item actuarial risk assessment tool initially developed to provide empirically-based estimates of risk for future sexual offenses by male juveniles in the juvenile justice system based on prior sexual offenses. This workshop is designed to train probation officers to accurately score the Juvenile Sex Offense Recidivism Risk Assessment Tool (JSORRAT-II) and become State Authorized Risk Assessment Tool for Sex Offenders (SARATSO) Certified Scorer's.

Juvenile Law/Case Law Update 8 hours

This course focuses on current laws affecting juveniles in corrections, new legislation, interpretations of laws, responsibilities, implications when putting laws into practice, and problem resolution. Case law and vicarious liability is covered with up to date changes in the laws affecting the field.

Title IV-E 8 hours

This course provides officers with an overview of Title IV-E Candidacy policies and procedures with a focus on the approved Title IV-E Pre-Placement Case Plan and Evaluation of Imminent Risk Tool. A portion of the training focuses on how to complete a time study including allowable and unallowable activities.

Juvenile Operations

Trends and Challenges of Working with At-Risk Youth in the Juvenile Justice System **8 hours**

This course covers current trends and challenges probation officers face working with at-risk youth and the juvenile justice system, including the latest changes in California's continuum of care reform. The remaining risk factors which impact our at-risk youth and the juvenile justice system are identified. These risk factors consist of types of juvenile crime, current drug trends, gang involvement, issues of mental health/illness, and challenges of providing treatment and service programs. Types of community-based resources and alternatives to juvenile incarceration are also discussed.

Upside Down Organization **8 hours**

Department instructors become certified using the adult learning theory to present content to adults in a way to increase engagement and retention. Using the adult learning theory, staff learn how neuroscience discoveries have changed our understanding of how the brains of children learn, develop and grow. In particular, brain research reveals how the specific language used by adults who teach, mentor, counsel, and parent youth has a much more profound effect on their development than previously realized. Staff learn how talking with youth builds resilience, promotes intrinsic motivation, enhances cognitive stimulation, and creates kaleidoscope thinkers.

Youth Trauma **8 hours**

This course examines the development benchmarks and risk factors affecting the developing brain of adolescents. The exposure of adolescent trauma, which can lead to violence, school failure, and gang membership are examined. Class discussions include understanding how violence affects brain maturation and increases youth risk factors. Experiencing how violence can be a form of negative training and the source of cohesiveness, which increases risk factors for our youth, will be discussed.

Juvenile Operations

Youth Level of Service Case Management Inventory

14 hours

Youth Level of Service/Case Management Inventory (YLS/CMI) is an individual assessment tool developed to measure the risk and need factors of juveniles. It is utilized to aid professionals in the treatment planning and management of youth in the justice system. The assessment includes factors identified as major predictors of youthful criminal activity in addition to a wide range of family and individual factors related to youth.

Placement

As a result of the California Department of Social Services (CDSS) 2003 Federal Child and Family Services Review (CFSR) and the subsequent Program Improvement Plan (PIP), California created training regulations to ensure new social workers, probation officers, and supervisors in placement units receive standardized statewide child welfare core training. The California Department of Social Services Manual of Policies and Procedures (MPP) specify the training regulations and requirements:

- Pursuant to MPP 14-611.7, “A county welfare department or county probation department shall notify the CDSS in writing if the county agency determines it cannot meet the time frames for completion of any of the training [cited in MPP 14-611.6].”
- Pursuant to MPP 14-916.1, “Probation departments shall report the child welfare training in their annual training plan consistent with reporting requirements in Continuum of Care (CCR), Title 15, Crime Prevention and Corrections; Division 1, Board of Corrections; Chapter 1, Board of Corrections; Subchapter 1, Standards and Training of Local Corrections and Probation Officers; Article 8, Monitoring of Program Administration and Evaluation; Section 318.

Placement

Connecting Probation Youth with Families and Others

6 hours

Youth at risk or in placement, have often been disconnected from caring family. Family members and relatives may not even be aware the youth is pending removal or has been removed from their family. It is important to remove the barriers that block these youth from maintaining or reestablishing contact and relationships with those who love them. This class uses a framework that can help officers rethink the possibilities to improve safety, well-being, and permanency outcomes for the most vulnerable youth. This training covers the stages of family search, engagement, and connection processes as well as accessible resources.

Commercially Sexually Exploited Children (CSEC) 101

6 hours

This introductory class is designed to provide training to probation officers and Group Home Placement staff on the topic of Commercially Sexually Exploited Children. Foster youth are at a higher risk of exploitation and this class will help staff understand issues related to CSEC, risk factors, signs of exploitation, and how to support youth who have been CSEC victims. Included in the course will be legal issue identification with the basic elements of human trafficking laws, elements of commercially sexual exploitation of children, how human trafficking laws relate to exploited children, and mandatory reporting.

Placement

Commercially Sexually Exploited Children (CSEC) 102

16 hours

In this two-day course, Survivors Speak, a non-profit organization partnered with the California Department of Social Services, provides CSEC 102: Engagement Skills for Working with Commercially Sexually Exploited Children and Transition Age Youth trainings. This training is intended for County social workers and probation officers throughout California, as well as the governmental and community based organizations partnering with these agencies to provide services for youth identified as CSEC. The trainings are taught by survivor trainers from across California and will build off the knowledge gained in CSEC 101. The training includes engagement skills, an overview of trauma, an overview of the Stages of Change Model, AWOL, and peer recruitment.

Case Planning Secrets and Strength Based Work with Families

6 hours

In this workshop, participants gain knowledge of the principles of working from a strength perspective with vulnerable youth and families, and learn to assist families in the process of achieving their goal for change. Case planning is one of the key elements of evidence-based practices and has been shown to demonstrate a reduction in youth recidivism rates. Interactive case plans and strategies will be created for engaging youth, families, and providers in case planning. Participants will improve their knowledge about facilitating a family-focused approach to change and learn how to engage probation youth and families using strength-based techniques. This class emphasizes the importance of incorporating all family members in the case planning process.

Placement

Engaging Families in Strength-Based Practices

8 hours

Wraparound workers often encounter families who are isolated and “worn-down” by the stressors of life. It is sometimes difficult for the youth and their families to think in terms of strengths, abilities, and hope. The Wraparound Team serves as a model for strength-based practices and assists the family in beginning to recognize and use the abilities they have. The focus of this workshop is to assist those who work in Wraparound services to enhance their skills in helping families with more strength-based perspectives.

Juvenile Probation Placement Supervisors: The Way Things Work and Why

18 hours

Frontline supervisors in juvenile probation play a critical role in realizing the vision of their agencies. The placement supervisor must ensure probation officers meet federal and state requirements for case supervision and are working toward reaching positive outcomes in the areas of safety, well-being, and permanency for youth and their families. The supervisor sets expectations based on best practice research and supports staff in meeting the often daunting challenges of today’s placement officer. Topics include: Title IV-E and Division 31 regulations and laws, effective case assessments and case plans, concurrent planning, legal requirements, hearings and findings, achieving permanency, including adoption, enduring safety and well-being in placement, and supporting implementation of placement.

Placement

Prevention of Unintended Pregnancy for Foster Youth

8 hours

Data indicates there is a strong need for pregnancy prevention efforts for foster youth to include sexual health education and prevention services. Training for social workers, probation officers, caregivers, and providers on how and when it is needed to address topics of sexual health and pregnancy prevention with foster youth and on the reproductive rights of youth in foster care. It is important youth have access to medically-accurate, age appropriate education on topics of sexual development, reproductive health, relationships and pregnancy prevention, as well as access to age appropriate sexual and reproductive health services and screening.

Probation: Setting the Stage for Quality Visits

6 hours

Following the federal passing of the Child and Family Services Improvement Act of 2006 and California's enactment of SB 342, federal and state legislation has established increasingly higher performance standards for probation and social worker visits with youth in out-of-home care. Federal and state guidelines have been implemented in relation to the frequency, location, and quality of caseworker visits, which have a strong correlation to positive outcomes for foster care youth. This class is designed to provide a framework for understanding visits with foster youth and required mandates. This class has a primary focus on best practice guidelines for quality visitation with children and youth, alternate care providers, and parents or guardians. Participants will be able to recognize regulations for visits with youth in placement, links between the frequency and quality of visits to safety, permanency, and well-being, as well as demonstrate key elements of a quality visit.

Placement

Probation Placement Officer Course

63 hours

Juvenile probation officers who provide supervision and services for out-of-home placements must ensure the safety of both the community and the Juvenile, as they work toward the safe return of the youth to their families and community. This nine-day training, taught over three months, is designed for probation officers and supervisors who are new to placement units, or want to refresh, or enhance their knowledge and skills. Topics include: Requirements for federal Title IV-E eligibility and Division 31; Federal and state laws regarding youth in placement and their families; concurrent planning for reunification and permanency; developing and monitoring case plans; and preparing the youth to achieve success when returning to their community.

Therapeutic and Psychiatric Medication Needs of Youth in Care

6 hours

Laws affecting youth in care are focused on their best outcomes. Mental health outcomes and the need to collaborate with partners is important. Understanding the behavior of youth, the assessments used, teaming strategies, and the use of therapeutic and psychiatric medication remains in use but is closely monitored. Topics include: understanding mental health therapy services and goals; recent laws; a youth's right to effective treatment and issues related to confidentiality and disclosure; common mental health issues and understanding impact of treatment on behaviors; and the interaction of mental health issues and delinquency behaviors.

Placement

Trauma and Youth in the Juvenile Justice System

6 hours

Youth involved with the juvenile justice system have often been exposed to early trauma or to traumatic events. It is key to understand how these symptoms and trauma reactive behavior affects their everyday interaction and decision-making. Youth reacting to trauma are more vulnerable to a mental health diagnosis and have behavior-impacting resources and relationships. Understanding trauma reactions can guide work with youth and family, and assist when developing plans and determining placements. Topics include: research on the prevalence of trauma, factors leading to lifelong impact, the behaviors associated with trauma exposure, and assessment and resources available.

Trauma Through the Child and Family Team (CFT) Stages **8 hours**

This training is designed to provide knowledge and develop the skills of professionals and other supportive partners participating in Child and Family Teams and in Child and Family Team meetings. Included in this training is orientation to Child and Family Teaming, skill building, and facilitation.

Youth Detention Facility

Adolescent Brain Development

8 hours

This training focuses on cutting edge adolescent brain development research while bringing issues affecting youth to the forefront of the discussion on the juvenile justice system. The significant advancement and understanding of the brain and its impact on human behavior further supports and establishes new ways of providing for the needs of our juvenile population.

Multi-Sensory De-escalation Room

6 hours

The Multi-Sensory De-escalation Room (MSDR) is a therapeutic space where an emotional resident can interact with staff through the use of blending three distinct disciplines: applied brain research, child development, and occupational therapy. Staff guide the resident through sensory activities designed to allow the resident to learn and practice stress management skills. Assessments are also completed and used to identify a resident's triggers and strengths to determine pro-active ways to engage them prior to crisis. Assessments also identify sensory items and activities most effective.

Pool Responder

8 hours

This department-led training by certified defensive tactics instructors provides students with weaponless defense instruction in the pool setting. The training takes place both in and out of the pool and includes a review of the pool policy, scenario training, and discussion of the MK-9 chemical agent and usage.

Youth Detention Facility

Think Trauma: Understanding the Impact of Trauma on Youth and Young Adults in the Justice System **8 hours**

Many youth involved in the justice system have experienced at least one traumatic event in their lifetime. Traumatic events can include physical abuse, sexual abuse, domestic violence, community violence, and/or disasters. This training is designed to assist individuals working with youth and young adults in the justice system with understanding trauma and its impacts. Participants learn how exposure to traumatic events affect youth and their development, how to reduce the risk of stress from secondhand exposure, and how to understand, and implement strategies to address traumatized youth.

Firearms

Advanced Officer Training

24 hours

Advanced Officer Training (AOT) is a department led training taught by certified department instructors and range master. Members of the District Attorney's Office also provide participants with legal updates addressing topics such as lawful arrests and searches. The training includes classroom instruction, stress induced simulation, and physical training. Entry fundamentals, as well as low light, and multiple officer entry are included in the three day training.

Departmental Firearms Certification and Tactical Training

40 hours

Department led training taught by certified department instructors and range master enables officers to be proficient in the operation, nomenclature, disassembly, cleaning, lubrication, and safe handling of the firearm. Officers train on entry fundamentals, are introduced to elevated risk operations, and review policy. Officers also demonstrate their knowledge of the department's policy regarding the use of deadly force.

Introduction to Arming, Firearms Familiarization

8 hours

A department led training taught by certified department instructors and range master introduces officers to the basic concepts and ideas of firearms familiarization. This course is designed for the officer who has little to no firearms experience. Officers will be prepared for the basic 40-hour firearms course and will leave with an understanding of the department's expectations to include policy review.

Force and Weaponry- Basic

40 hours

This course is designed for field officers who are required to carry firearms in the performance of their job duties. Topics include: day and night shooting, use of force, firearms safety, principles of weaponless defense, and tactical reload. This course is designed to provide practical hands on training in police tactics and weapon usage. Participants in the course engage in physically demanding classroom training exercises including a risk of injury to the participants.

Firearms

Firearms Training and Qualifications

4 hours

This department led training is taught by certified firearms instructors on a monthly basis for all armed officers. Training includes safety principles, defensive use of firearms, speed draws, emergency reloads, malfunction clearing, reactive shooting, shoot and don't shoot scenarios, as well as live fire practice. This training is physically demanding and occurs in all weather conditions.

Qualifications are held on a quarterly basis. All armed officers are required to attend and meet safety and established standards to maintain arming status.

PC832 Firearms

24 hours

PC 832 Firearms is a 24-hour course designed to cover the legal, moral, and safety aspects of firearms use to include: range firing and qualification, weapon care and cleaning. This course complies with the requirements of Section 832 of the Penal Code.

Taser X26P Training

8 hours

This department led training is taught by certified instructors on the use of conducted electrical weapons. Students are introduced to the effect of electricity on the various biological systems including the central nervous system. Topics include: deployment, nomenclature, safety guidelines, medical considerations, equipment needs, case law, scenarios, and qualifications.

Recertification 4 hours

Instructor Courses

Chemical Agent Instructor

16 hours

This course is designed to prepare experienced law enforcement personnel to teach basic and in-service chemical agents classes, including the basic chemical agents course required by 12403PC. This course emphasizes issues related to use of aerosol chemical agents and includes overview of tactical munitions, use of chemical agents in civil disobedience, lesson planning, adult learning methods, and trainer liability issues. Students are exposed to chemical agents.

Field Training Officer

40 hours

This course is designed for newly assigned personnel whose responsibility is to train law enforcement officers. Topics include: liability issues, remediation strategies, adult learning concepts, evaluations, as well as Field Training Officer and trainee relationships. Students are required to make a 5-10 minute presentation on a topic of their choosing and bring training aids or supplies to support the presentation.

Field Training Officer – Update

24 hours

This course is designed to update field training officers on new training methods, new policing methods, and legal liabilities. Topics include: academy update, remediation methodologies, tactical communications, adult learning theories, ethics, liability, and supervision. Pre-requisites: Successful completion of Field Training Officer course is required.

Physical Training Instructor

40 Hours

This course is designed to meet POST 1070 requirements. Lecture materials also include instructor methodology and techniques, liability, record keeping, and coaching techniques. Special training methods and equipment are covered in both lecture and practical application. This course prepares new academy physical training instructors to teach physical conditioning in certified academies.

Instructor Courses

Firearms Instructor

80 hours

This course is designed to teach students to be firearms instructors within the law enforcement field. Topics include: fundamentals of instruction, liability, assessing shooting problems and target analysis, standard and non-traditional shooting positions, weapons transition, movement to cover, and partner communication. Successful completion of this course does not certify any student to be a POST Rifle Instructor. This course requires management approval.

Firearms Instructor Update

24 hours

This course is designed to further develop and update existing firearm instructors on instructional techniques, diagnostic interpretation, and target systems. Pre-requisites: Successful completion of Firearms Instructor course. Successful completion of this course does not certify any student to be a POST Rifle Instructor.

Taser Conducted Electrical Weapon (CEW) Instructor

16-20 hours

This course provides the basic operational theory and practical training to instruct users to reasonably safely and effectively operate TASER CEWs. This Course covers the TASER X26, X26P and X2 CEWs, and will certify those who successfully complete the course as TASER Instructors for a period of 2 years. Part 1 of the course is completed on-line. New instructors spend approximately four hours online before participating in 16 hours of practical training (days 1 and 2). Recertifying instructors spend approximately eight hours online before participating in 8 hours of practical training (day 2).

Instructor Courses

Weaponless Defense Instructor-Basic

80 hours

This POST/STC certified course provides students with the skills and knowledge to provide weaponless defense instruction in law enforcement and/or correctional environment. Topics include: defense and liability issues for police and corrections, health and safety precautions for instructing manipulative skills, safe and proper application of control holds, take-down maneuvers, and ground fighting. This course is designed to provide practical hands-on training in police tactics and weapon usage. Participants will engage in physically demanding classroom training exercises that include a risk of injury to the participants.

Weaponless Defense Instructor-Update

24 hours

This POST credit course provides weaponless defense instructors with updates in techniques, tactics and legal issues, control holds, take-downs, arrest tactics, searches, handcuffing, ground control, and expert witness testimony. This course is designed to provide practical hands-on training in police tactics and weapon usage. Participants engage in physically demanding classroom training exercises that include risk of injury to the participants.

Weaponless Defense Instructor-Advanced (Ground Fighting) **hours**

40

This course is designed for current POST and STC certified law enforcement weaponless defense instructors. This course provides students with advanced skills and knowledge for providing weaponless defense ground fighting instruction to law enforcement/corrections. Topics include: legal updates, ground control, take-downs, wall defenses, escapes, and sustained resistance techniques. This course is designed to provide practical hands on training in police tactics and weapon usage. Participants engage in physically demanding classroom training exercises that include risk of injury to the participants.